



FIT AND PROPER QUESTIONNAIRE FOR COMPLIANCE OFFICERS

Pursuant to Regulation 26 of the Anti-Money Laundering and Terrorist Financing Regulations 2014, a service provider, with the exception of a sole trader, shall appoint an individual approved by the FIU as its AML/CFT Compliance Officer. In selecting a Compliance Officer, the service provider must ensure that:

- The proposed Compliance Officer has sufficient seniority in the organization/business; and
- The individual has timely and unfettered access to all records that are necessary for the purpose of performing his or her functions as AML/CFT Compliance Officer.

In the case of a sole trader, he or she is the Compliance Officer in respect of the NRSP but is still required to complete this form.

PART I – GENERAL INFORMATION

1. Name of Legal Entity/Individual:	2. Certificate of Registration#:
3. Nature of Business: Real Estate Agent () Car dealer() Attorney/ Notary() Accountant/Auditor() Jeweller() Casino()	

PART II – PERSONAL DETAILS OF DESIGNATED OFFICER

1. First Name:	2. Middle Name:	3. Surname:
4. Country of birth:	5. ID#, PP#, DL# [List any two (2) and attach copies]	
6. Citizenship:	7. Date of birth:	
8. Email address:	9. Residential Address:	
10. Mailing Address (If different from Residential Address):	11. Telephone #: Work: Home: Mobile:	
12. Level of education: Secondary, Tertiary, Postgraduate etc. Kindly state any professional qualifications/ memberships: e.g. CAMS. (Attach copy of qualifications)		
13. Have you ever had a change of name? (If yes, please give details and attach relevant deed poll etc.):		
14. Position held within the entity (Attach job description or organizational chart):		



PART III FIT AND PROPER REQUIREMENTS (*answer all questions*) [Where the response is yes, you **MUST** give particulars on a separate page]

a. Have you ever been charged in St. Vincent and the Grenadines or elsewhere for any criminal offence, regulatory offence or criminal misconduct?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
b. Have you ever been convicted in St. Vincent and the Grenadines, or elsewhere, for any offence?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
c. Have you ever been a principal officer of an entity that was, during your period of association, charged or convicted of an offence or sanctioned by a Regulatory Body or Supervisor?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
d. Have you at any time, in St. Vincent and the Grenadines or anywhere else been declared bankrupt or are you the subject of any bankruptcy proceedings?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
e. Have you at any time failed to satisfy a judgment debt under a Court Order made in St. Vincent and the Grenadines or anywhere else?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
f. Have you ever been disqualified or restricted in St. Vincent and the Grenadines or elsewhere by a court from acting as a director of a company?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
g. Have you ever been refused entry to any profession?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
h. Have you ever been dismissed or compelled to resign from any office or employment?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]
i. Have you ever received any AML/CFT or compliance training?	Yes [<input type="checkbox"/>]	No [<input type="checkbox"/>]

PART IV DECLARATION

I declare that to the best of my knowledge and belief that all of the information I have given in this application is correct. I am aware that under regulation 12 of the Anti-Money Laundering and Terrorist Financing (Non-Regulated Service Providers) Regulations 2022, it is an offence to:

- a) provide any information, make any representation or submit any document that I know, suspect or have reasonable ground to suspect to be false or materially misleading or do not believe to be true; or
- b) recklessly provide any information, make any representation or submit any document or return that is false or materially misleading.

I am aware that a non-regulated service provider who commits this offence is liable –

- (a) on summary conviction to a fine of \$50,000 or to imprisonment for two years or to both; or
- (b) on conviction on indictment to a fine of \$100,000 or to imprisonment for two years or to both.

Print name: _____

Signature: _____

Position: _____

Date: _____ day of _____ 20____

FOR OFFICIAL USE ONLY

--