

COMPANIES ACT OF 1994
NOTICE OF REGISTERED OFFICE
Form 4
INSTRUCTIONS

Format:

Documents required to be sent to the Registrar pursuant to the Act shall conform to regulations 15 to 18 of the Regulations under the Act.

Item 1:

Set out the full legal name of the company and except where a number has not yet been assigned, state company number.

Item 3:

Set out in full the location of the registered office including street address and, if multi-office building, room number.

Item 4:

Mailing address may include post office box number, if mailing address is the same as in item 3, state "same as above".

Item 5:

This item need be completed only if there is a change in the location or address of the registered office.

Signature:

The director or an authorized officer of the company shall sign the Notice. Upon incorporation, an incorporator shall sign the notice.

Service of Documents:

Note that documents may, under section 513 of the Act, be sent to or served upon the company at its registered office.

Completed document, in duplicate, is to be deposited at the Office of the Registrar.